**LAHORE SCHOOL OF ECONOMICS**

APPLICATION FORM

(Page 1 of 4)

FOR DEGREE IN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FOR TERM STARTING: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| (For office use only) |  | (Photograph) |

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1. FIRST NAME MIDDLE NAME LAST NAME

 (BLOCK CAPITALS) (BLOCK CAPITALS) (BLOCK CAPITALS)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. FATHER’S/GUARDIAN’S NAME 3. FATHER’S/GUARDIAN’S PHONE NO.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4. ADDRESS FOR CORRESPONDENCE

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. PERMANENT ADDRESS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6A. EMAIL ADDRESS 6B. MOBILE PHONE NO.

7. DATE OF BIRTH \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_

 Day Month Year

8. PLACE OF BIRTH (City) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postal/Zip code \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Country) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. NATIONALITY: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LAHORE SCHOOL OF ECONOMICS

APPLICATION FORM

(Page 2 of 4)

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| Family Information |
|  Father’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_ N.I.C. No. |  |  |  |  |  | − |  |  |  |  |  |  |  | − |  |
|  Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Occupation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  Mother’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_ N.I.C. No. |  |  |  |  |  | − |  |  |  |  |  |  |  | − |  |
|  Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Occupation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  Spouse’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_ N.I.C. No. |  |  |  |  |  | − |  |  |  |  |  |  |  |  |  |
|  Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Occupation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Employer\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Other members of the family:** Relation to Applicant Age Occupation 1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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LAHORE SCHOOL OF ECONOMICS

APPLICATION FORM

(Page 3 of 4)

ACADEMIC RECORD

(If you are currently awaiting results, please indicate the probable date of your results)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Level of Education** | **Name of School, College or University** | **From mo/yr** | **To mo/yr** | Degree/Certificate | **Division/ GPA** | **Subjects** | **Marks/ Grade** |
| Secondary |  |  |  | MatricO-level Other\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |
| Intermediate |  |  |  | F.A. /F.ScA-levelOther\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |
| Bachelor |  |  |  | B.A. /B.Sc.MBBSOther\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |
| Post Graduate |  |  |  | M.A./M.Sc.M.PhilOther\_\_\_\_\_\_\_\_\_\_\_ |  |  |  |

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| CAREER OBJECTIVES(Please list both your short and long term career objectives) |
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| **Checklist:** **Submit the application form along with all the below-mentioned documents at the Admissions Office, 104-C-2, Gulberg III, Lahore.** |
| 1 | Photocopy of Applicant’s CNIC/Smart card in case the student is under 18 | All programmes |
| 2 | Photocopy of Applicant’s father’s CNIC | All programmes |
| 3 | One recent passport sized photograph | All programmes |
| 4 | Photocopies of all academic certificates [Matric/O-Level/American High School Transcript & Diploma/ International Baccalaureate Transcript & Diploma] | Undergraduate programme |
| 5 | Photocopy of IBCC equivalence certificate in case of O-Level/American High School Diploma/International Baccalaureate | Undergraduate programme |
| 6 | Photocopy SAT I result, if available [minimum requirement 1200 out of 1600 with minimum 600 in Mathematics]. The College Board ID and password has to be provided at the time of submission of the application form. | Undergraduate programme |
| 7 | Two Letters of Recommendation [Page No. 6-9 in admissions application form] printed and filled by 2 different teachers of the candidate. Get them signed and stamped from the institution **[to be submitted at the time of interview]** | Undergraduate programme |
| 8 | Paid Admissions Form Fee voucher and Processing Fee Voucher, available at <https://admissions.lahoreschool.edu.pk/receipts_adm_fee.php>  | All programmes |
| 9 | Photocopies of all academic certificates Matric & Intermediate [**Originals attested from IBCC**]/O-Level & A-Level/American High School Transcript & Diploma/ International Baccalaureate Transcript & Diploma. | MBA/EMBA/MS/M.Phil./PhD programme |
| 10 | Photocopy IBCC equivalence certificate in case of O-Level & A-Level/American High School Diploma/International Baccalaureate | MBA/EMBA/MS/M.Phil./PhD programme |
| 11 | Photocopy DMC/Transcript [**Original attested from HEC**] and Degree [if available] [**Original attested from HEC**]. In case of foreign qualification, provide an equivalent level degree certificate issued by the Equivalence Section of Higher Education Commission. If the semesters are not mentioned on the transcript, the candidate must produce an equivalent document from the parent university. | MBA/EMBA/MS/M.Phil./PhD programme |
| 12 | Two Letters of Recommendation [Page No. 6-9 in admissions application form] printed and filled by 2 different teachers of the candidate. Get them signed and stamped from the institution [not applicable for Lahore School of Economics graduates] | MBA/MS/M.Phil./PhD programme |
| 13 | Two Letters of Recommendation [Page No. 10-13 in admissions application form] printed and filled by Company’s Head & Immediate Boss with the signature and Company stamp | EMBA programme |
| 14 | Work experience letter on the original letterhead of the previous and current company, which should also bear the signature and stamp of the current employer (for three years) | EMBA programme |
| 15 | MS/M.Phil. Economics [HAT 3- Social Sciences] M.Phil. Environmental Science & Policy [HAT 4- Physical Sciences] M.Phil. Business Administration [HAT 2- Management Sciences, Business Education] M.Phil. Development Studies [HAT 3- Social Sciences] | MS/M.Phil programmes |
| 16 | Need based stipend application, if you would like to be considered for it  | MS/M.Phil. Economics |
| 17 | Photocopy Equivalence Certificate of MS/MPhil degree from HEC | PhD Business Administration |
| 18 | Print HAT 2- Management Sciences, Business Education result | PhD Business Administration |
| 19 | Print Research Proposal/Statement of Purpose | PhD Business Administration |

# Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**LAHORE SCHOOL OF ECONOMICS**

**APPLICATION FORM**

**(Page 4 of 4)**

STATEMENT OF FINANCIAL RESOURCES

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| I will need financial assistance. **(Complete all sections and also attach the Financial Request Form)**I will not need financial assistance. **(Complete section I and III & Undertaking only)** |

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| **SECTION I:** Personal Information: |
|  Applicant’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ N.I.C. No:  |  |  |  |  |  | − |  |  |  |  |  |  |  | − |  |  |
|  **Marital Status:** Single Married D Divorced S Separated |

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|  **SECTION II:** Financial information: (Attach documentary evidence in the form of salary statements and photocopies of  I.D. Card of yourselves and your parents).**ANNUAL INCOME**Salary Other (specify) Total Father \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mother \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Spouse \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Self \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Self \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Sources \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **ASSETS** Father Mother Spouse Self Total Business \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ Land & Buildings \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ Saving Accounts & Deposits \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ Investments \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ Other \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ Total \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ |

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|  **SECTION III**: Financial arrangement for the Programme. Programme Total %  100% Self Finance Need Based RequestedSelf finance \_\_\_\_100%\_\_\_\_ 50% Financial assistance requested From Lahore School of Economics \_\_\_\_\_0%\_\_\_\_\_\_\_\_ 50% Total \_\_\_\_100%\_\_\_\_­­ \_\_\_100%\_\_\_  |
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| **UNDERTAKING**I certify that the information given on this form is accurate to the best of my knowledge. I understand that any misrepresentation may cause cancellation of my admission at any stage before or during the programme. I also understand that financial assistance is awarded to deserving students on the basis of both a means test (to identify need) including a home visit and previous academic performance in the form of minimum 75% marks at the School and High Secondary School levels and maintaining a CGPA of 3.5 throughout my academic career at the Lahore School. I also understand that the financial assistance is available only in the form of a limited special needs based scholarship (covering a maximum 50% of total tuition fees only) which has to be applied for separately in the Financial Assistance Office of the Lahore School and for which a complete separate form is required which is available from the Financial Assistance Office and the admissions office. I further understand that even if I am awarded a special needs based 50% scholarship, continuation of this 50% scholarship depends on my obtaining a CGPA of 3.5 in each term and that if the CGPA drops between 3.0 to 3.5 the 50% Needs Based Scholarship is reduced to 25% and if the CGPA drops below 3.0 the Needs Based Scholarship will not be available. I understand that all needs based Financial Assistance from the Lahore School of Economics has to be confirmed from the Financial Assistance Office before joining the Lahore School.Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

LETTER OF RECOMMENDATION

LAHORE SCHOOL OF ECONOMICS

MAIN CAMPUS: Intersection Main Boulevard,

 Phase VI DHA-Burki Road, 53200, Lahore.

**For BBA/BSc/BS/MBA/MS/M.PHIL**

**To be completed by applicant:**

APPLICANT’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FOR DEGREE IN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR ACADEMIC YEARS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To be completed by referee:**

The referee has to be a teacher at the last academic institute who has taught the student in principal subjects in A level, F.A / F.Sc / B.A / BSc. Reference letter has to bear the school / college stamp.

1. Period of Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Courses Taught \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Please rate the applicant in comparison with his peers in the same course.

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| --- | --- | --- | --- | --- | --- | --- |
|  | Below Average | Average | Very Good | Outstanding |  | Inadequate opportunity to observe |
| Academic Potential |  |  |  |  |  |  |
| Intellectual Ability |  |  |  |  |  |  |
| Creative Ability |  |  |  |  |  |  |
| Capacity for Work |  |  |  |  |  |  |
| Ability to Work in a Group |  |  |  |  |  |  |
| Integrity |  |  |  |  |  |  |
| Ability to communicate in English |  |  |  |  |  |  |
| Ability to communicate in Urdu |  |  |  |  |  |  |

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| 3. Please assess the applicant’s academic abilities. |

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| 4. Please assess the applicant’s overall potential. |

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| Referee’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_Position/Title at School / College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School / College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School / CollegeStampSchool / College Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Instructions for returning recommendations:-**

Please return this recommendation in a sealed envelope with your signature across the seal. You have the option of returning the sealed recommendation to the applicant or mailing it directly to the Lahore School of Economics on the following address.

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|  |
| City Campus: 104-C-2 Gulberg III,Lahore. |

LETTER OF RECOMMENDATION

LAHORE SCHOOL OF ECONOMICS

MAIN CAMPUS: Intersection Main Boulevard,

 Phase VI DHA-Burki Road, 53200, Lahore.

**For BBA/BSc/BS/MBA/MS/M.PHIL**

**To be completed by applicant:**

APPLICANT’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FOR DEGREE IN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR ACADEMIC YEARS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To be completed by referee:**

The referee has to be a teacher at the last academic institute who has taught the student in principal subjects in A level, FA / FSc / BA / BSc. Reference letter has to bear the school / college stamp.

1. Period of Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Courses Taught \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Please rate the applicant in comparison with his peers in the same course.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Below Average | Average | Very Good | Outstanding |  | Inadequate opportunity to observe |
| Academic Potential |  |  |  |  |  |  |
| Intellectual Ability |  |  |  |  |  |  |
| Creative Ability |  |  |  |  |  |  |
| Capacity for Work |  |  |  |  |  |  |
| Ability to Work in a Group |  |  |  |  |  |  |
| Integrity |  |  |  |  |  |  |
| Ability to communicate in English |  |  |  |  |  |  |
| Ability to communicate in Urdu |  |  |  |  |  |  |

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| --- |
| 3. Please assess the applicant’s academic abilities. |

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| 4. Please assess the applicant’s overall potential. |

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| Referee’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_Position/Title at School / College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School / College \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School / CollegeStampSchool / College Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Instructions for returning recommendations:-**

Please return this recommendation in a sealed envelope with your signature across the seal. You have the option of returning the sealed recommendation to the applicant or mailing it directly to the Lahore School of Economics on the following address.

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|  |
| City Campus: 104-C-2 Gulberg III,Lahore. |

LETTER OF RECOMMENDATION

LAHORE SCHOOL OF ECONOMICS

CITY CAMPUS: 104-C-2 Gulberg III, Lahore.

MAIN CAMPUS: Intersection Main Boulevard,

 Phase VI DHA-Burki Road, 53200, Lahore.

**For EMBA only**

**To be completed by applicant:**

APPLICANT’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FOR DEGREE IN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR ACADEMIC YEARS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To be completed by referee:**

The referee has to be the **Company’s Head**. Reference letter has to bear the company’s stamp.

1. Period of Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Please rate the applicant in comparison with his peers in the same course.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Below Average | Average | Very Good | Outstanding |
| Academic Potential |  |  |  |  |
| Intellectual Ability |  |  |  |  |
| Creative Ability |  |  |  |  |
| Capacity for Work |  |  |  |  |
| Ability to Work in a Group |  |  |  |  |
| Integrity |  |  |  |  |
| Ability to communicate in English |  |  |  |  |
| Ability to communicate in Urdu |  |  |  |  |

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| --- |
| 3. Please assess the applicant’s academic abilities. |

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| 4. Please assess the applicant’s overall potential. |

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| Referee’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_Position/Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Company’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CompanyStampCompany’s Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Instructions for returning recommendations:-**

Please return this recommendation in a sealed envelope with your signature across the seal. You have the option of returning the sealed recommendation to the applicant or mailing it directly to the Lahore School of Economics on the following address.

**Admissions Office**

City Campus: 104-C-2 Gulberg III, Lahore.

LETTER OF RECOMMENDATION

LAHORE SCHOOL OF ECONOMICS

CITY CAMPUS: 104-C-2 Gulberg III, Lahore.

MAIN CAMPUS: Intersection Main Boulevard,

 Phase VI DHA-Burki Road, 53200, Lahore.

**For EMBA only**

**To be completed by applicant:**

APPLICANT’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ FOR DEGREE IN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

FOR ACADEMIC YEARS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**To be completed by referee:**

The referee has to be the **Immediate Person In charge**. Reference letter has to bear the company’s stamp.

1. Period of Contact \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Please rate the applicant in comparison with his peers in the same course.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Below Average | Average | Very Good | Outstanding |
| Academic Potential |  |  |  |  |
| Intellectual Ability |  |  |  |  |
| Creative Ability |  |  |  |  |
| Capacity for Work |  |  |  |  |
| Ability to Work in a Group |  |  |  |  |
| Integrity |  |  |  |  |
| Ability to communicate in English |  |  |  |  |
| Ability to communicate in Urdu |  |  |  |  |

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| --- |
| 3. Please assess the applicant’s academic abilities. |

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| --- |
| 4. Please assess the applicant’s overall potential. |

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| Referee’s Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Telephone \_\_\_\_\_\_\_\_\_\_\_\_\_Position/Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Company’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_CompanyStampCompany’s Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Instructions for returning recommendations:-**

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**Admissions Office**

City Campus: 104-C-2 Gulberg III, Lahore.

**LAHORE SCHOOL OF ECONOMICS**

**EMBA PROGRAMME**

**WORK EXPERIENCE FORM**

**(Page 1)**

APPLICANT’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DEGREE APPLIED FOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CURRENT JOB:

Name of the Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of Joining: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of Years at Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of People Reporting to You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Detailed Job Description:

**LAHORE SCHOOL OF ECONOMICS**

**EMBA PROGRAMME**

**WORK EXPERIENCE FORM**

**(Page 2)**

**Previous Job:**

Name of the Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of Joining: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year of Leaving: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

No. of People Reporting to You: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Detailed Job Description: